



**Scottish Council of Independent Schools**  
**Application for Membership**

**1. School's Contact Details**

1.1 Name of school

1.2 Address

1.3 Telephone Number

1.4 Email address

1.5 Website address

**2. Head Teacher's Details**

2.1 Head Teacher's title and name

2.2 Head Teacher's qualifications

2.3 Head Teacher's date of appointment

**3. Registration, Inspection and Regulation**

3.1 Is the school registered with the Registrar of Independent Schools at the Scottish Government Schools' Directorate? YES / NO

If yes, from what date (please give month and year)

3.2 When was the school last inspected by:

a) HM Inspectorate of Education

b) SCSWIS (formerly the Scottish Care Commission)

**4. About Your School**

- 4.1 Is the school mainstream, special or specialist?  
Is the school a Company Limited by Guarantee YES / NO  
Is the school privately owned? If so, please give owner's name. YES / NO
- If the school is a special school, is it grant-aided? YES / NO  
Is the school registered as a charity with OSCR YES / NO  
Other – Please specify
- 4.2 Date of the school's foundation
- 4.3 Number of Governors
- 4.4 Does the school or its Head Teacher belong to any of the associations listed in appendix A, at the back of this document? YES / NO  
If so, please specify which ones.

**5. Staff**

- 5.1 Please give the number of staff.

|                | Full-Time | Part-time |
|----------------|-----------|-----------|
| Teaching staff |           |           |
| Support staff  |           |           |

- 5.2 What proportion of teaching staff are registered with the General Teaching Council for Scotland (GTCS)?
- 5.3 What proportion of care staff are registered with Scottish Social Services Council (SSSC)?

**6. Pupils**

- 6.1 Please give the number of pupils as at the start of the current school year.

|              |  |
|--------------|--|
| Nursery      |  |
| Primary      |  |
| Secondary    |  |
| <b>Total</b> |  |

What is the total numbers of boarding/residential pupils, if applicable?

6.2 What proportion of children at the school have Additional Support Needs (ASNs)?

Which ASNs does the school currently accommodate?

**7. Examinations**

7.1 Which public exams system(s) does the school offer?

e.g. Scottish / English / International Baccalaureate

If the school follows the English curriculum, please specify which exam board(s).

**8. Financial - Mainstream schools only**

8.1 What are the current fees?

8.2 Are any fees paid by local authorities e.g. partnership funding for nursery provision?

8.3 What financial assistance does the school offer e.g. means-tested financial assistance, family discounts etc.

Signature of Head

Date

**Thank you for completing this form.**

**Please return it to Sarah Randell, Deputy Director, SCIS, 61 Dublin Street, Edinburgh EH3 6NL**

**Alternatively, email it to [sarah@scis.org.uk](mailto:sarah@scis.org.uk)**

**Please include a copy of your school's prospectus/promotional literature – thank you.**

**Telephone 0131 556 2316**

**Company limited by guarantee, registered in Scotland (no 125368), Scottish Charity (no SC018033)**